



BOURNEMOUTH OUTRIGGER CANOE CLUB CONSITITION

1. Title

1.1 The Organisation shall be called Bournemouth Outrigger Canoe Club hereafter to be referred to as "the Organisation".

2. Objects

2.1 The object of the club is to provide facilities for and promote participation of the whole community in paddle racing sports as recognised by the British Canoe Union including but not exclusively, sprint outrigger canoeing, outrigger racing, ocean canoe racing both one and multi person canoes, ruddered & non ruddered canoes.

3. Membership

3.1 Membership of the Organisation shall be open to any person, regardless of race, age, gender, sexual orientation or ability, disability, religion or beliefs, who completes a membership application form and pays the relevant subscription/joining fee as determined by the Annual General Meeting of the Organisation Members. Emergency contact details must be supplied.

The club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Clubs members and decided by a majority vote.

3.2 There shall be 3 classes of membership available. These are:

Full adult member – includes for all training fees and membership of governing body (as required) and allowed to vote at AGM's
Family membership (Up to 2 adults & 2 youth) – includes for all training fees and membership of governing body (as required) and allowed to vote at AGM's
Youth member – (under 18 years of age) includes for all training fees and membership of governing body (as required) and allowed to vote at AGM's

3.3 The income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club.

4. Officers

4.1 The Officers of the Organisation shall be as follows:

Chairperson	-	Executive Officer
Secretary	-	Executive Officer
Treasurer	-	Executive Officer
Equipment Officer	-	Executive Officer

5. Election of officers

5.1 All Officers shall be elected at the Annual General Meeting of the Organisation, from, and by, the Members of the Organisation.

5.2 All Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.





6. General Committee

6.1 The affairs of the Organisation shall be controlled by a General Committee comprising the Executive Officers of the Organisation and other Members elected from, and by, the Full Members of the Organisation. The General Committee shall meet at agreed intervals and not less than four times per year.

6.2 The duties of the General Committee shall be:

6.2.1 To control the affairs of the Organisation on behalf of the Members.

6.2.2 To keep accurate accounts of the finances of the Organisation through the Treasurer. These should be available for reasonable inspection by Members and should be audited before every Annual General Meeting. The Organisation shall maintain a bank current account and the following Officers shall be authorised to sign Organisation cheques: two from the Chairperson; Treasurer and Secretary.

6.2.3 To co-opt additional members of the Committee as the Committee feels this is necessary. Co-opted members shall not be entitled to a vote on the Committee.

6.2.4 To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

7. General meetings

7.1 The Annual General Meeting shall be held not later than the end of January each year. 21 clear days' written notice shall be given to Members of the Annual General Meeting by emailing members and reminder entered onto the website. Members must advise the Secretary in writing of any business to be moved at the Annual General Meeting (AGM) at least 14 days before a meeting (but issues can also be raised at the AGM). The Secretary shall circulate or give notice of the agenda for the meeting to Members not less than 7 days before the meeting.

7.2 The business of the Annual General Meeting shall be to:

7.2.1 Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.

7.2.2 Receive the accounts for the year from the Treasurer.

7.2.3 Receive the annual report of the Committee from the Chairperson

7.2.4 Elect an auditor if required

7.2.5 Elect the Officers of the Club i.e. Chairperson, Secretary, Treasurer, Equipment Officer and other General Committee Members.

7.2.6 Review subscription rates and agree them for the forthcoming year.

7.2.7 Transact such other business received in writing by the Secretary from Members 14 days prior to the meeting and included on the agenda.

NOTE: The agenda could provide for "Any Other Business", but Members should be encouraged to refer other items to the General Committee and give the required notice for important Annual General Meeting business.





7.3 Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request in writing from not less than 6 Full Members of the Organisation. At least 21 days' notice of the meeting shall be given.

7.4 Nomination of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date/nominations may also be made at the AGM. Nominations can only be made by Full Members and must be seconded by another Full Member

7.5 At all General Meetings, the chair will be taken by the Chairperson or, in their absence, by a deputy appointed by the Organisation or by Full Members attending the meeting.

7.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

7.7 A quorum for a General Meeting shall be a minimum of 3 Officers of the Organisation.

7.8 Each Full Member of the Organisation shall be entitled to one vote at General Meetings.

8. Alterations to the Constitutions

8.1 Any proposed alterations to the Organisation Constitution may only be considered at an Annual or Special General Meeting convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full Member of the Organisation and seconded by another Full Member. Such alterations shall be passed if supported by not less than two-thirds of those Full Members present at the meeting, assuming that a quorum has been achieved.

9. Non-Distribution to Members

All surplus income or profits are to be reinvested in the club. No surpluses or assets will be distributed to members or third parties.

10. Dissolution

10.1 If, at any General Meeting of the Organisation, a resolution be passed calling for the dissolution of the Organisation, the Secretary shall immediately convene a Special General Meeting of the Organisation to be held not less than one month thereafter to discuss and vote on the resolution.

10.2 If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Full Members present at the meeting, the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Organisation and discharge all debts and liabilities of the Organisation.

10.3 After discharging all debts and liabilities of the Organisation, the remaining assets shall not be paid to or distributed among the members of the Club, but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

1. A registered charitable organisation
2. Another Club which is registered CASC
3. The sport's national governing body for use by them for related community sports.

